

LEARN Executive Committee Meeting Summary

LEARN 44 Hatchesetts Hill Road

Old Lyme, CT 06371

January 27, 2017

Called to order 8:32 a.m.

Present: Craig Esposito, Stonington; Rita Volkmann, Groton; Sheri Cote, Waterford; Abby Dolliver, Norwich Superintendent; Eileen Howley, Executive Director; Guests, LEARN CFO, Lynn Nenni, Director of Executive Services, Rich Napoli

1.0 Review of the February agenda

The committee reviewed and accepted the draft agenda as presented. The roundtable topic will be about budget approval processes with towns and how best to support them

3.0 English Language Learner Survey Report

Dr. Howley reviewed the report that LEARN staff helped to prepare in response to a legislative requirement. The report was presented to the CT State Board of Education. LEARN is exploring adding an ELL position based on the input from the report.

4.0 Preliminary discussion of salary and benefits for 2017-2018

Dr. Howley discussed her preliminary recommendations for salaries for the agency. She will bring a recommendation to the full board in February. She recommended that benefits would remain the same.

5.0 Discussion of Action steps in Response to Blum Shapiro's 2016 Review of IT Controls

Rich Napoli, Director of Executive Services, and Lynn Nenni, LEARN CFO, reviewed the actions that LEARN staff have taken to address the Blum Shapiro Management letter regarding IT controls. They reviewed that LEARN has made substantive progress regarding the majority of recommendations.

The meeting adjourned at 9:55 a.m.